



भारत प्रतिभूति मुद्रण तथा मुद्रा निर्माण निगम लिमिटेड

Security Printing and Minting Corporation of India Limited

मिनीरत्न श्रेणी-I, सीपीएसई  
(भारत सरकार के पूर्ण स्वामित्वाधीन)

Miniratna Category-I, CPSE  
(Wholly owned by Government of India)



**Advt. No. 08/2022**

**Engagement of retired employee from Govt./PSU/Autonomous bodies etc. as Consultant (IT) (01 no.) on contract basis.**

Security Printing & Minting Corporation of India Limited (SPMCIL) is a Miniratna Category – I Central Public Enterprise wholly owned by Government of India started functioning as a Corporatized entity with effect from 13<sup>th</sup> January, 2006 under the administrative control of Department of Economic Affairs, Ministry of Finance having its registered and Corporate Office at 16<sup>th</sup> Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi-110001. The objective and the business of the Company is designing, manufacturing security papers, Printing Currency & Bank notes, Passports, non-judicial stamp papers, postage stamps and Minting of the Coins.

The Operational Units of the Company are strategically located across the Country having its four Mints at Mumbai, Kolkata, Hyderabad and Noida, four Currency / Security presses at Nashik, Dewas and Hyderabad, besides a high quality Paper manufacturing mill at Narmadapuram.

With the above background, the Company is looking forward for engagement of one retired employee as Consultant (IT) on contract basis to be based at Corporate Office New Delhi to look after concerned related work of the Company:

**Consultant (IT):-**

**Eligibility criteria:** An officer retired from Govt./PSU/Autonomous bodies/NIC etc. above E-4 level in IDA scale of pay or above Level-12 in the Pay matrix of 7<sup>th</sup> Pay Commission in CDA scale of pay, possessing Graduation and having minimum 10 years' experience in IT domain.

**Age:** Less than 62 years as on **05.12.2022**.

**Key Responsibilities:**

- Auditing existing information system requirements and defining the organization needs from time to time.
- Making recommendations, such as suggesting appropriate hardware, software and systems.
- Helping in compiling and presenting information for Top Management in intelligent manner.

- Planning regular training of users, in line with approved modules/Calendar and new requirement.
- Monitoring checks and balances for robust IT network and IT security framework.
- Coordinating/Facilitating video conferencing system through all the units and Corporate Office.
- Dealing with payment gateway (IT part) and user/customer interface and ensuring seamless payment to SPMCIL for commemorative coins/medals, etc.
- Implementation of e-office and its issue resolution.
- Knowledge and experience of maintenance of website.
- Any other work assigned from time to time

### **HOW TO APPLY:**

1. The application has to be submitted online. Please visit the career section under "Discover SPMCIL" on the website [www.spmcil.com](http://www.spmcil.com) and apply on the link provided.
2. Before applying online, candidate should have a valid e-mail for registration verification process, latest Photograph (size not more than 40KB in jpeg format) and signature (size not more than 40 KB in jpeg format) for uploading the same in the online application portal.
3. All the required documents related to Date of Birth, Education and Experience are to be uploaded as jpg/jpeg/pdf (size not more than 5MB for each document).
4. The application will be accepted through the online recruitment portal only and hard copies will not be accepted.
5. The link for online applications will be available from **22.11.2022 to 05.12.2022.**

### **GENERAL:**

- The appointment will be purely on contractual basis initially for;
  - Consultant (IT):** Two year and depending on the performance, it may be extended for another one year as per the requirement of company.
- The compensation (all inclusive) shall be regulated based on the scale drawn at the time of retirement as per the following norms/slab:

Sr. No.	Category		Monthly Compensation (All inclusive) in Rs.
	CDA Pay Matrix (Level)	IDA Scale of Pay	
1.	14	E-8	75000
2.	13-13A	E-6 to E-7	70000
3.	12	E-5	65000
4.	11	E-4	60000

- The selected candidate will not have any claim over other emoluments/ benefits/ compensations available to other SPMCIL employees. However, for any out station travel as per the requirement, with the prior approval of the competent authority, the travel eligibility shall be as applicable prior to retirement.
- The selection will be as per the terms and conditions in this advertisement and the candidates will be shortlisted keeping in view their experience, profile, etc., and called for the interview.
- No correspondence will be entertained from the applicants who are not selected, either before or after the selection. The decision of SPMCIL would be final and binding.
- Management reserves the right to reject the application without assigning any reason. The recruitment process can be cancelled/ suspended/ terminated without assigning any reasons. The decision of the management will be final and no appeal will be entertained.
- SPMCIL Management reserves the right to increase/decrease the number of posts or to even cancel the whole process without assigning any reasons thereof.
- In order to regulate the number of candidates to be called for interview, if so required, SPMCIL Management reserves the right to raise the minimum eligibility standards/criteria, OR to relax the minimum eligibility criteria/standards.
- All eligibility conditions/Age etc. will be reckoned as on last date of receipt of applications.
- Canvassing in any form will result in disqualification.
- For any queries and doubts candidates may email on [recruitmentcell@spmcil.com](mailto:recruitmentcell@spmcil.com) for clarifications.

**Dy. General Manager (HR)**  
**Date: 22.11.2022**